

**FINANCE & UTILITY COMMITTEE MEETING**  
**Monday, November 26, 2018, 6:00 PM**

The Committee meeting was called to order at 6:00 p.m. by Mayor Jeff Snoots. Those present included: Mayor Jeff Snoots, Council Member John Dayton, Council Member Tom Smith, City Administrator David Dunn, City Clerk Carrie Myers, Chief of Police Milt Frech, Water Superintendent Matt Campbell, Waste Water Superintendent Patrick Hoffmaster, Planning & Zoning Administrator Bruce Dell, and Accountant Rich Marshall.

- WTP/WWTP Lighting

Mr. Dunn received two proposals for this project, with the bid amounts being far apart. He asked Potomac Edison engineers to review the bids, and they saw no reason why the low bid wasn't acceptable. The low bid for Visual Electric at the Water Plant is \$17,557.56, with an approximate \$8,700 rebate available from Potomac Edison. This portion of the project will pay for itself in approximately two and a half years. The low bid for Visual Electric at the Waste Water Plant is \$27,157.12, with an approximate \$13,500 rebate available from Potomac Edison. This portion of the project will pay for itself in less than one year.

The Committee recommended taking this to the Council for approval in December.

- Purchase Order – MTD

Mr. Dunn stated this purchase order for \$33,330.00 was a budgeted item. The Committee recommended taking this to the Council for approval in December.

- Purchase Order – Xylem

Mr. Dunn stated this purchase order for \$14,749.70 was a budgeted item. The Committee recommended taking this to the Council for approval in December.

- TMobile Lease

Mr. Dell discussed this item. The City is already receiving \$2,000 per month in rent from TMobile. The original lease was signed in 2007, and has been renewed twice, most recently in June of 2018. There are still additional renewals. This proposal came about from a third-party vendor trying to renegotiate TMobile tower leases, since they are merging with Sprint.

The Committee recommended taking this to Council in December, with a specific recommendation to not renegotiate the lease.

- Yourtee Springs Proposals

Mr. Dunn stated this site survey is necessary to provide the City with specifications regarding the filtration and storage proposed at Yourtee Springs. This proposal from Whitman Redquardt is for \$49,785, and the total project costs will be in excess of \$500,000.

The Committee recommended taking this to Council at their meeting tomorrow night for approval.

The meeting adjourned at 6:46pm.

-Prepared and submitted by Carrie Myers